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16 September 1983

MEMORANDUM FOR: Members of the Executive Information System Working Group

FROM: [redacted]

25X1

Chairman

SUBJECT: Minutes of Working Group Meeting,
15 September 1983

1. The Executive Information System Working Group met on 15 September. The first order of business was to review suggestions for revising the group's charter and to come up with a workable version to submit to the Information Systems Board. The product is attached.

2. The group then heard reports on interviews with the DDA and ADDA and selected senior managers in the DDS&T. The Reports on interviews will continue at the next meeting.

3. The group has decided not to reconvene until after the James Martin presentation in the auditorium on 30 September (Notice attached for those who missed the meeting.). The next meeting is scheduled for Thursday, 6 October, 1300-1430 hours in Room 6 D 49.

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Attachments
As Stated

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CHARTER OF THE EXECUTIVE INFORMATION
SYSTEMS WORKING GROUP
OF THE CIA INFORMATION SYSTEMS BOARD

- Define required functions for an executive information and decision support system for the office of the DCI and the front offices of the Directorates, including memoranda and mail routing, budget and personnel management, and planning. Such functions are mostly performed by the Staffs that support these Offices.
- Provide architecture options that include supporting such functions over two time periods the first period to cover the next 18 months and the second to include beyond the next 18 months.
- Outline system integration considerations, including user acceptance for each architecture option and recommend an integration schedule.
- In conjunction with other working groups identify technology that may have application for executive information systems in the 1990's.

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